25X1

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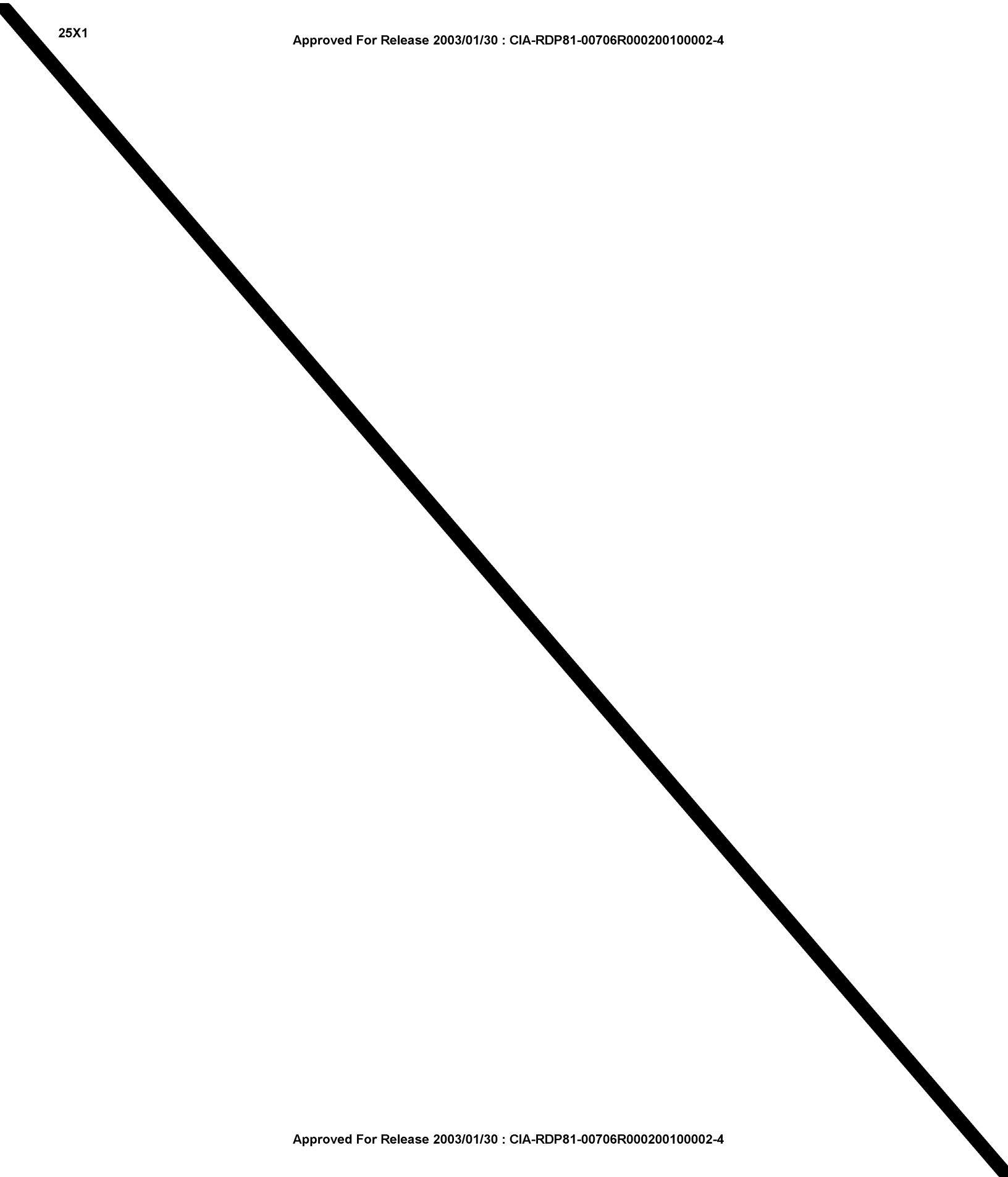

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Data for Percentage Distribution of Workload

Type of Activity	1948 Percentage (Actual)									1949 Percentage (Estimated)						
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
DOCUMENT PROCESSING	15.8	14.5	10.1	10.6	11.8	11.0	11.4	11.4	10.0							
EXTRACTS OF FOREIGN PRESS	2.2	2.7	3.6	7.1	6.1	14.0	11.6	22.0	8.5							
ACCESSION LISTS - USSR	0.0	0.8	1.0	0.7	0.0	0.0	0.0	0.0	2.0							
INTELLIGENCE CATALOG (Captured German Documents)	0.0	0.0	2.7	1.6	1.0	1.0	0.7	0.9	0.5							
ABSTRACTS OF FOREIGN PERIODICALS:																
U.S.S.R.	7.9	8.0	6.4	10.6	5.7	10.4	3.3	1.0								
SATELLITE	0.0	0.0	0.0	0.0	0.4	0.1	3.4	0.0								
FAR EAST	1.5	2.2	1.8	0.1	3.1	0.0	7.9	6.0								
TOTAL	9.4	10.2	8.2	10.7	9.2	10.5	14.6	7.0	10.0							
SPECIAL TRANSLATIONS (OSO, O/O):																
U.S.S.R.	0.0	0.0		0.7	0.2	2.1	0.6	0.0								
SATELLITE	0.0	0.0	**	1.3	1.3	2.8	3.0	3.0								
FAR EAST	0.0	0.0		0.1	0.8	0.3	0.6	1.0								
MISCELLANEOUS	0.0	0.0		*	0.3	0.1	0.1	0.5								
TOTAL	0.0	0.0	2.3	2.1	2.6	5.3	4.3	4.5	3.0							
FOREIGN INDUSTRIAL REPORTS (ICF CARDS):																
U.S.S.R.	1.1	1.0	8.6	4.5	4.7	3.2	3.1	1.6								
SATELLITE	12.2	9.9	0.0	0.0	0.0	0.0	0.0	0.0								
FAR EAST	7.9	2.1	2.9	0.1	0.0	0.0	0.0	0.0								
TOTAL	21.2	13.0	11.5	4.6	4.7	3.2	3.1	1.6	3.8							
TRANSLATION AND INFORMATION REPORTS (CD Requirements):																
U.S.S.R.	28.9	25.3	26.3	31.2	35.6	28.7	24.9	29.6								
SATELLITE	0.4	1.8	5.5	2.0	3.0	5.4	11.7	6.3								
FAR EAST	21.9	29.9	26.8	26.0	21.6	12.4	9.4	10.3								
NEAR EAST/AFRICA					1.9	4.5	5.1	5.3								
MISCELLANEOUS	0.0	0.0	0.2	1.3	0.1	0.1	0.0	0.0								
TOTAL	51.2	57.0	58.8	60.5	62.2	51.1	51.1	51.5	60.0							
BIBLIOGRAPHY OF CURRENT RUSSIAN PERIODICALS	0.0	1.6	1.5	2.1	2.3	3.7	3.0	0.8	1.2							
BIOGRAPHIC INFORMATION REPORTS	0.2	0.2	0.3	*	0.1	0.2	0.2	0.3	1.0							

* Less than 0.05%
** Breakdown not available

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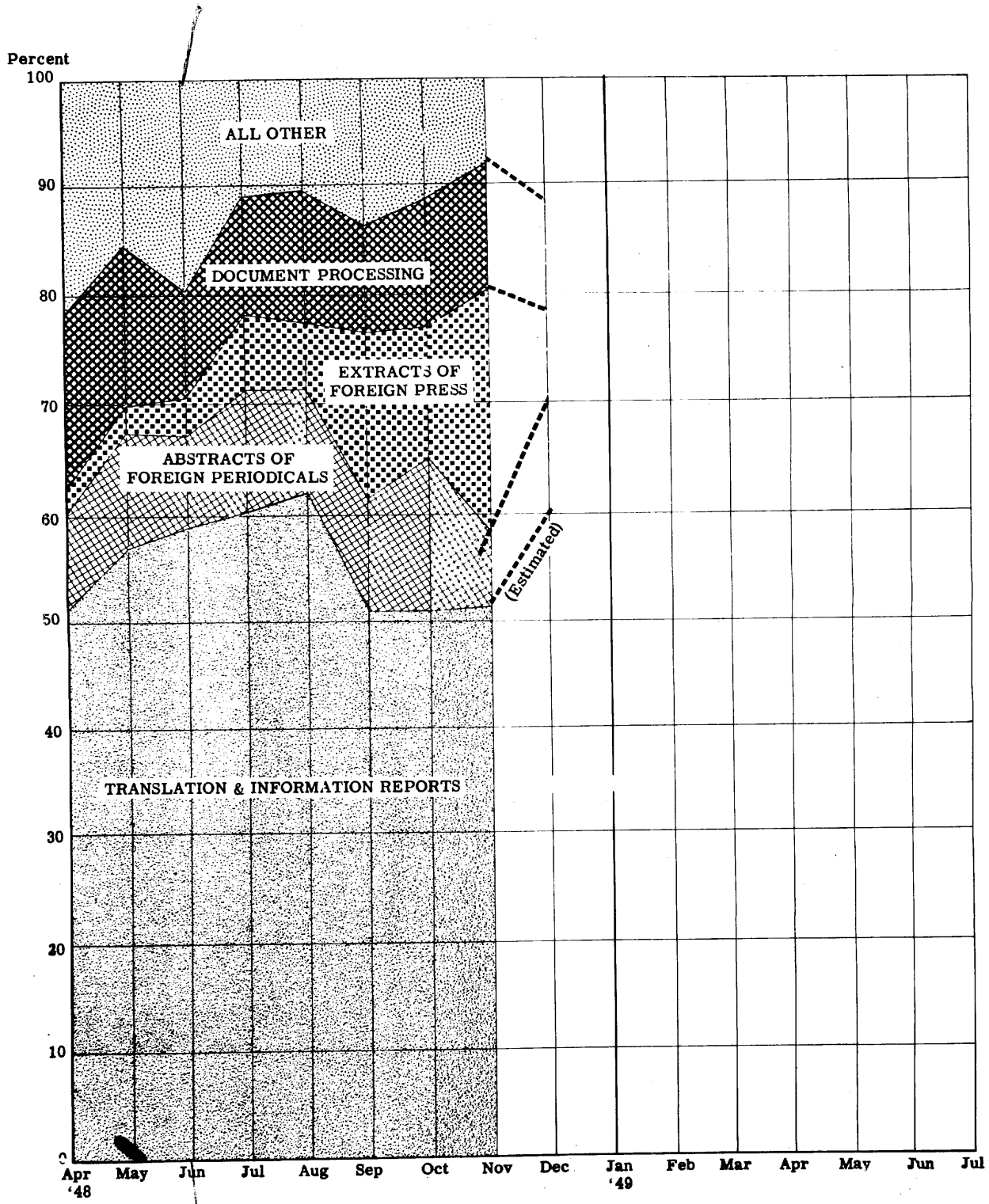
O/O FOREIGN DOCUMENTS BR-Percentage Distribution of Workload



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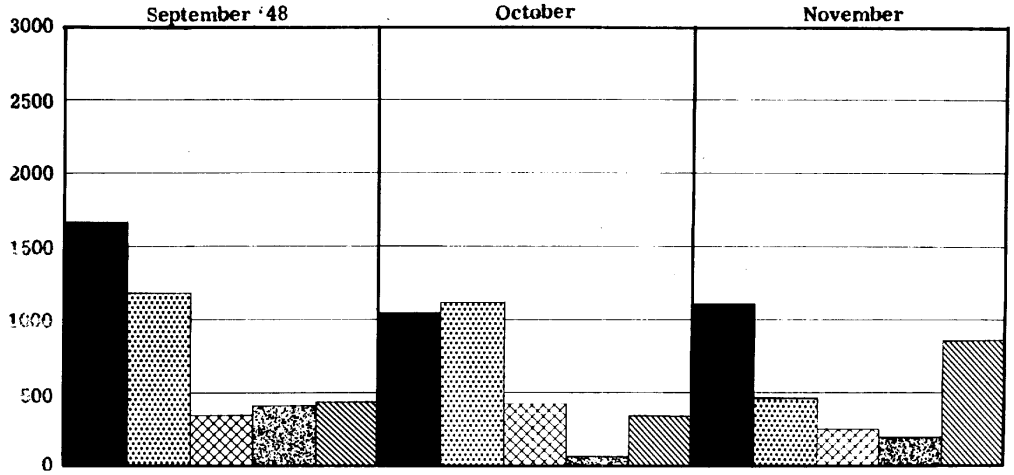
O/O - FDB-Page Production* by Language & Area Coverage

LANGUAGE....



TYPE OF REPORT	German	Russian	Japanese	Chinese	Other	German	Russian	Japanese	Chinese	Other	German	Russian	Japanese	Chinese	Other
Translation and Info.	450	251	141	358	183	421	255	195	31	63	436	204	242	40	577
Special Translations	10	78	-	-	236	23	-	1	-	90	22	-	-	26	154
Abstract of For. Period	-	543	-	-	-	-	311	-	-	194	-	-	-	100	-
For. Indust Reports	278	113	200	-	-	617	172	235	-	-	556	71	-	-	-
Intelligence Catalog	-	-	-	-	-	-	-	-	-	-	96	-	-	-	-
Extract of For. Press	-	85	-	48	45	-	50	-	49	22	-	204	-	30	69
Bibliog Cur USSR Period	-	59	-	-	-	-	108	-	-	-	-	-	-	-	-
Biog Information Reports	825	53	-	-	-	-	241	-	-	-	-	-	-	-	49
TOTAL	1663	1192	341	406	444	1061	1137	431	80	369	1113	479	242	196	849

AREA COVERAGE....

TYPE OF REPORT	USSR Sci	USSR Non-Sci	E. Eur.	Far & W Eur.	Far & Near E.+	Latin Am.	USSR Sci	USSR Non-Sci	E. Eur	Far & W. Eur	Far & Near E.	Latin Am.	USSR Sci	USSR Non-Sci	E. Eur	Far & W. Eur	Far & Near E.	Latin Am.
Translation and Info.	189	553	148	-	470	13	184	316	185	-	280	-	249	308	187	49	500	21
Special Translations	-	78	149	64	33	-	-	-	49	18	47	-	-	-	100	-	102	-
Abstracts of For. Period	543	-	-	-	-	-	311	-	194	-	-	-	-	-	-	-	100	-
Foreign Indust. Reports	-	691	-	-	-	-	-	1024	-	-	-	-	-	629	-	-	-	-
Intelligence Catalog	-	-	-	-	-	-	-	-	-	-	-	-	-	96	-	-	-	-
Extracts of For. Press	-	85	32	-	61	-	-	50	-	-	71	-	-	204	-	-	98	-
Bibliog Cur USSR Period.	59	-	-	-	-	-	49	59	-	-	-	-	-	-	-	-	-	-
Biog. Info. Reports	53	-	825	-	-	-	-	241	-	-	-	-	-	-	-	-	49	-
TOTALS	844	1407	1154	64	564	13	544	1690	428	18	398	-	294	1297	287	49	931	21

September '48 October November

+ Includes Middle East and Africa.

* No. of Pages or Page Equivalents.

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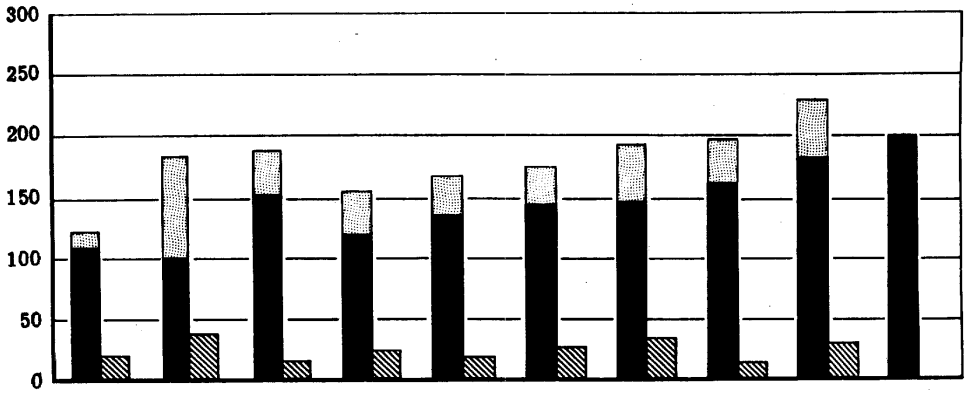
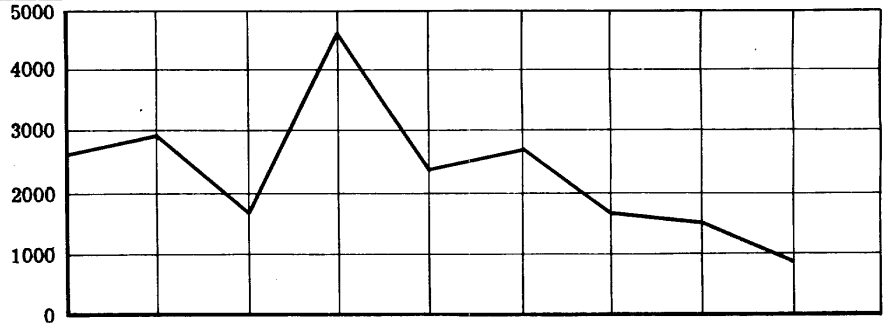
O/O - Foreign Documents Branch

ANALYSIS OF COLLECTION DIRECTIVES*



	Mar'48	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
On hand beginning of Month	110	100	153	120**	133	144	148	163	181	200
Received During Month	12	83	34	34	27	28	46	35	49	
Completed During Month	22	30	16	21	16	24	31	17	30	

NUMBER OF REPORTS PUBLISHED



Type of Report	Requesting Agency	Mar'48	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Translation and Information Reports	Total	109	142	121	78	106	91	91	69	90	
	CIA	79	108	107	53	80	61	70	48	54	
	State	-	2	1	1	1	4	4	13	19	
	Army	11	8	6	9	1	9	3	0	7	
	Navy	12	13	4	12	14	13	3	4	6	
	Air	5	11	3	3	9	2	5	4	2	
	AEC	2	-	-	-	1	2	-	-	2 1/	
Special Transl. - OSO & OO	CIA	21	21	11	14	21	22	16	11	8	
Abstract of For. Periods. (Issues) Scientific	IAC	5	4	7	11	9	4	5	5	1	
General	IAC	2	3	-	4	1	1	-	-	-	
Foreign Indust. Reports	IAC	2,354	2,224	1,290	3,948	1,648	2,248	691	1,024	629	
Intelligence Catalog	IAC	184	168	-	112	80	120	-	-	96	
Ext. of For. Press (Issues)	IAC	3	4	2	3	2	7	8	5	10	
Bibliog. Cur. USSR Period.	IAC	-	-	93	76	37	66	31	63	-	
Biographic Info. Reports	CIA	-	374	135	395	435	188	878	241	49	
TOTAL		2,678	2,940	1,659	4,641	2,339	2,747	1,720	1,418	883	

* Includes all directed collection effort, i.e. CD's, ORE Requirements, etc.

** 51 CD's cancelled during May.

1/ Includes other IAC.

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